How to find an article that is not full text:

Once you search for articles in a database, you will probably discover that the text of an article is not always available in full text format.

When you find citations for articles that are not full text in the database where you have been searching, there are methods of finding the article in the library. Sometimes you will need to use both.

The first method allows you to determine whether a different database contains the article in full text format. The second method allows you to determine whether the library has the article in print:

1. **Searching the Electronic Periodicals Locator**

   *The Electronic Periodicals Locator is a good tool to use if you would like to know whether or not a full text copy of your article can be found in another database.*

   - Go to the library catalog (http://portal.emich.edu) and click at the top of the screen where it says "Electronic Periodicals Locator". There is also a link to the locator on the library homepage.
   - Search for the title of the journal in which your article is published, leaving out any articles (words such as a, an, or the) at the beginning. It is very important to search for the title of the journal, and not the title of the article.
   - The Electronic Periodicals Locator will list all other databases that contain that journal or magazine in full text, and for which dates.
   - If you discover that another database contains the journal that published the article you’d like, you can click on the link to that database and search for the article there.

If you do not find your article in full text format in another database, you can go on to the second method of finding the full text of the article:

2. **Checking the Library Catalog** (http://portal.emich.edu)

   - Once you are in the library catalog, click where it says "Author, Title, Journal Title".
   - Highlight "Journal Title" on the right side and enter the title of the journal that contains the article that you need, leaving out any words such as "a", "an", or "the" that are part of the beginning of the title. Click on "Search".
   - If the EMU Library subscribes to that journal, you will see a catalog record for that journal. The catalog record for a journal tells you where you can find the journal in the library. Usually the
   - Scroll through the catalog record to find the volume of the journal that you need, and where it’s located. It will either be shelved with the periodicals on the 2nd level, available on microfilm on the 2nd level, or in storage. Once you find the article, you will have to photocopy it or read it in the library building.

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